

# Sherman Hills Subdivision HOA, Inc.

## Architectural Review Committee (ARC)

### Home Improvement Request Form

Please complete this form for each improvement you request. Then submit it to an ARC Member (member listed on website) or to the HOA mailing address at 7217 Periwinkle Ct.

Date Submitted: \_\_\_\_\_

Home Owners Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #s: \_\_\_\_\_

Email Address: \_\_\_\_\_

#### Description of Improvement:

Please provide the following information with your request.

- Written description of improvement requested specifying the location of the improvement and include samples (if applicable).
- A sketch with exact measurements in relation to your home and lot lines.
- Drawing showing affected elevations (if applicable).

The ARC is comprised of volunteer homeowners from within the subdivision. The Committee has members who serve for indefinite periods of appointment. Their role is to review and approve requests for projects within the neighborhood according to the declarations established. The Committee meets on an as-needed basis, and reports to the HOA Board. Homeowners must be current with assessment fees prior to approval. Visit [www.myshermanhills.com](http://www.myshermanhills.com) for a complete listing of declarations.

- Request submitted by the 1<sup>st</sup> of each month should be returned by the 15<sup>th</sup> of the same month.
- Request submitted by the 15<sup>th</sup> of each month should be returned by the 1<sup>st</sup> of the following month.
- Approvals are valid for one year.

Sherman Hills Subdivision HOA, Inc.  
7217 Periwinkle Ct  
Brooksville, FL 34602  
[shermanhshoa@yahoo.com](mailto:shermanhshoa@yahoo.com)

#### For ARC Office Use Only

<i>Receiver Name:</i>		<i>Receiver Signature:</i>		<i>Date Received:</i>	
<i>Current Assessment:</i>	<b>YES NO</b>			<i>ARC Initials:</i>	
<i>Approved:</i>	_____	<i>Rejected:</i>	_____	<i>Decision Date:</i>	